

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE EMPLOYEES' RETIREMENT SYSTEM HELD IN THE CONFERENCE ROOM AT CITY HALL ON WEDNESDAY, FEBRUARY 27, 2002 AT 1:30 P.M.

I. ROLL CALL:

A. Employees' Retirement Board:

The Chairman called the meeting to order at 1:37 p.m.

Trustees present were Vice Chair John Charest, Finance Director Chuck Powers, Robert Lepa, and Theresa White. Absent was Mayor Thomas Ramiccio (Chairman). Also present were Ken Harrison, Esq., sitting in for Board Attorney Robert A. Sugarman, (arrived at 2:25 p.m.) and Recording Secretary Valerie Hurley, City Clerk's Office.

B. Pertained to Police Retirement Board:

II. ADDITIONS/DELETIONS/REORDERING:

A. Employees' Retirement Board:

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

(IV. NEW BUSINESS:)

(C. Employees' and Police Retirement Boards:)

(1.) Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending December 31, 2001, and for calendar year January 1, 2001 – December 31, 2001

(2.) Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to discuss portfolio diversification by allocating small portion of equity assets to small and mid-cap stocks

Consensus was to invite Lazard and PIMCO to March meeting.

III. UNFINISHED BUSINESS:

A. Employees' Retirement Board:

None.

Ken Harrison, Esq., arrived at 2:25 p.m.

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

1. Consider extension of DROP

Consensus was to table discussion until the May meeting.

2. Consider fixed rate for DROP funds

Consensus was to table discussion until the May meeting.

3. Receive and file letter dated January 31, 2002, from J. Stephen Palmquist, Actuary, Gabriel, Roeder, Smith & Company, to Charles Slavin, Actuary, Division of Retirement, re response to Mr. Slavin's May 15, 2001 letter for various information pertaining to Actuarial Valuation Reports and the DROP plan

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to receive and file letter.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

IV. NEW BUSINESS:

A. Employees' Retirement Board:

None.

B. Police Retirement Board:

C. Employees' and Police Retirement Boards:

1. Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending December 31, 2001, and for calendar year January 1, 2001 – December 31, 2001

Discussed earlier in the meeting.

2. **Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to discuss portfolio diversification by allocating small portion of equity assets to small and mid-cap stocks**

Discussed earlier in the meeting.

V. CONSENT AGENDA:

A. Employees' Retirement Board:

Action: Motion made by Mr. Powers and seconded by Mr. Lepa, to approve Consent Agenda (A), in its entirety, as follows:

1. **Authorize payment of invoice from Sugarman & Susskind, dated February 6, 2002, in amount of \$900.00 for retainer fee for month of February 2002**
2. **Authorize payment of invoice from Davis, Hamilton, Jackson & Associates, dated January 24, 2002, in amount of \$20,225.64 for investment manager services for quarter ending December 31, 2001**
3. **Authorize payment of invoice from Lazard Asset Management, dated January 30, 2002, in amount of \$20,164.20 for investment manager services for quarter ending December 31, 2001**

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

Action: Motion made by Mr. Powers and seconded by Mr. Lepa, to approve Consent Agenda (C), in its entirety, as follows:

1. **Ratify refunds of pension contributions for February 2002 as reported by Finance Department**

Checks Disbursed 01-24-02:

Charles Pyfrom, Waste Removal, 1 Month/9 Days, \$136.97, separated from service January 12, 2002.

Checks Disbursed 01-24-02:

Jose Torres, Trolley, 7 Months/26 Days, \$752.46, separated from service January 10, 2002.

Checks Disbursed 01-24-02:

Diane McCall, Utilities Administration, 27 Days, \$92.56, separated from service January 14, 2002.

Check Disbursed 02-07-02:

Octavio Barrera, Parks Department, 9 Month, \$783.87, separated from service January 4, 2002.

2. Authorize payment of FPPTA 2002 Membership Dues in amount of \$350.00.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

VI. ADJOURNMENT:

A. Employees' Retirement Board:

The meeting adjourned at 2:37 p.m.

B. Pertained to Police Retirement Board:

MINUTES APPROVED: 6-25-03



Mayor Rodney G. Romano, Chair
Employees' Retirement Board



Evanna Stephenson, Recording Secretary
Employees' Retirement Board

Minutes transcribed by: Evanna C. Stephenson, City Clerk's Office.

A tape recording of this meeting will be available in the Office of the City Clerk for two years after approval of these minutes.